

BELLAIRE PUBLIC LIBRARY
MONTHLY MEETING OF THE BOARD OF TRUSTEES
VIA ZOOM
JANUARY 15, 2021

MINUTES

TRUSTEES ATTENDING: Diane Bennett, Mary Edens, Don Hirt, Lee Kerr, Sydney Luke, Susan Larson, and Director Cindi Place

TRUSTEE EXCUSED ABSENCE: None

CALL TO ORDER: President Edens called the meeting to order at 10:15 a.m.

PUBLIC COMMENTS: None

MINUTES: **Motion by Kerr, second by Hirt to approve the December 18, 2020 regular meeting minutes of the Board. Ayes: Diane Bennett, Mary Edens, Don Hirt, Lee Kerr, Susan Larson, Sydney Luke. Nays: None. Motion carried.**

FINANCIAL REPORT: December 2020's financial report was not available but will be provided at the Board's February 19, 2021 meeting.

LIBRARIAN'S REPORT:

Highlights provided by the Director:

- The online book store option for the Friends' used book sale room has received positive feedback with a couple of sales.
- Planning has begun for Summer Reading 2021 "Tales & Tails", for virtual and in-person.
- The Library received a \$250 Mid-Michigan Library League grant to purchase copies of To Kill a Mockingbird, as part of our Bellaire Reads program
- Auditor Dan Smith will be at the Library on January 21, 2021 at 9:00 a.m. to conduct our 2020 financial audit.

A complete Librarian's Report is available at the Library.

COMMITTEE REPORTS: No meetings.

OLD BUSINESS: Following a conversation with Barry Cole, the attorney for Forest Home Township, and signing a form indicating the Library did receive a notice, the matter regarding the deletion of a Forest Home Township debt was resolved.

NEW BUSINESS:

- Edens received input from board members and staff, and will meet with the Director to review her first year evaluation.
- Signatures of officers are needed on forms for our accounts at 4Front Credit Union and Huntington Bank.
- The Finance Committee, composed of Bennett, Luke, and Hirt, and the Director will meet in the coming month to discuss raises.
- The Director presented goals for the Library and herself for 2021.

GRANTS, MEMORIALS, & DONATIONS: None.

UPDATES & REMINDERS: Add “Correspondence” as a future agenda item.

TRUSTEE COMMENTS: Kerr raised the Bellaire Chamber of Commerce’s “Chamber Bucks”, an effort designed with generous donations by 4Front Credit Union and Consumers Energy, to help area businesses. The Director noted that the Library will be participating.

PUBLIC COMMENTS: None

MEETING ADJOURNMENT: **Motion by Bennett, second by Larson to adjourn the meeting at 11:20 a.m. Ayes: Diane Bennett, Mary Edens, Don Hirt, Lee Kerr, Susan Larson, Sydney Luke. Nays: None. Motion carried.**

NEXT MEETING: Friday, February 19, 2021, 10:00 a.m.

Respectfully submitted,
Susan Larson, Secretary
Approved: