

BELLAIRE PUBLIC LIBRARY
REGULAR MEETING OF THE BOARD OF TRUSTEES
AT: 111 SOUTH BRIDGE STREET, BELLAIRE, MI
Date: Friday, February 20, 2026
MINUTES

TRUSTEES ATTENDING: Mary Edens, Don Hirt, Sue Holtzmann, Lee Kerr, Director Dawn DeHeer.

EXCUSED ABSENCE: Diane Bennett, Pam Ciganick

CALL TO ORDER: President Edens called the meeting to order at 9:34 am

PUBLIC COMMENTS: none

APPROVAL OF AGENDA: **Motion by Kerr, second by Edens to approve the agenda. Motion carried.**

APPROVAL OF MINUTES: **Motion by Holtzmann, second by Kerr to approve the January 16, 2026 minutes of regular Board of Trustees meeting. Motion carried.**

FINANCIAL REPORT: Financial Report for January 2026 was presented. Balance Sheet: As of January 31, there were total assets of \$478,851.51. There was \$492,002.86 in total Liabilities and Equity. Profit and Loss January 2026 showed Income of \$1,633.60 and total expenses in January were \$115,377.49. A question was asked about an expense in account # 6560 - payroll expenses. Township income from Forest Home and Kearney were not recorded at time of this report. **Motion by Kerr, second by Holtzmann to accept the January Financial report pending investigation of the expense in account #6560. Roll Call. Motion carried. Motion by Kerr second by Holtzmann to approve payment of bills as listed. Motion carried.**

LIBRARIAN'S REPORT: DeHeer reports usage up and circulation slightly down for the month of January. New programs include Hygge Saturdays and a Hygge night was well received. New events planned for spring include Fishing Class, Tiny Art Show, Seed library, Saturday Story Hour and History Hounds. Shirley Shane was hired as programming assistant and is now in training. Check the website for updates on events and library news.

COMMITTEE REPORTS:

- Finance Committee: At the committee meeting on January 20th the committee approved several suggestions for amendments and elimination of several account categories and also clarified accounts for expenses.
- Policy Committee- A formal policy for Security Camera was adopted and presented to the board at February's Regular Meeting.

OLD BUSINESS:

- **Motion by Hirt, second by Holtzmann to adopt the presented Security Camera Policy. Motion carried.**

CORRESPONDENCE: none

NEW BUSINESS:

- **Motion by Kerr, second by Edens to accept financial committee report. Motion carried.**
- **Motion by Kerr, second by Edens to approve Amended Budget for 2026. Roll Call. Motion carried.**
- **Motion by Kerr, second by Edens to accept Huntington CD recommendations for 3 month renewal maturing on 2/25/26. Motion carried.**

GRANTS, MEMORIALS & DONATIONS: none

UPDATES AND REMINDERS:

Funeral for Andy Place, past Director Cindy's husband Feb 27, 28.

PUBLIC COMMENTS: none

TRUSTEE COMMENTS: AWA event "Price is Right" April 22 at Overlook Club House.

MEETING ADJOURNMENT: **Motion by Holtzmann, second by Kerr to adjourn meeting at 11:15 am. Motion carried.**

NEXT MEETING: March 20, 2026.

Respectfully submitted, Diane Bennett, Secretary

Approved
04/17/2026