

BELLAIRE PUBLIC LIBRARY  
STRATEGIC PLAN MEETING OF THE BOARD OF TRUSTEES  
AT: FOREST HOME TOWNSHIP ADMINISTRATION BUILDING  
October 12, 2018

MINUTES

TRUSTEES ATTENDING: Diane Bennett, Mary Edens, Marty Harris, Susan Larson, Michelle Valuet, Marcia Varble and Director Jane Gyulveszi

TRUSTEE EXCUSED ABSENCE: None

CALL TO ORDER: President Harris called the meeting to order at 10:10 a.m.

PUBLIC COMMENTS: None

The board reviewed and finalized the 2014-2017 Strategic Plan making minor editorial changes - the letter "O" will be changed to "I" in the text and charts. "I" stands for incomplete. Some dates of completion of tasks and action steps were clarified. All objectives and action steps were completed, minus the creation of a revenue generation plan under Goal One: Financial Strength, and building expansion. Both will be addressed in a new 2018-2021 Strategic Plan.

The board agreed to use the same outline as in the previous 3-year plan in developing a new Strategic Plan, but would consolidate two of the goals pertaining to the building, interior and exterior, into one goal. Members of the board offered suggestions as to what they would like addressed in the new plan, i.e., community survey, land purchase, donor wall, wishlist, and staff recognition. Over the next months, members will review the "Quality Services Audit Checklist for Trustees" in the *Michigan Public Library Trustee Manual, 2017 Edition*, using it as a guide in developing a new plan.

MEETING ADJOURNED: President Harris adjourned the meeting at 11:45 a.m.

Respectfully submitted,  
Susan Larson, Secretary  
Approved: October 19, 2018