

BELLAIRE PUBLIC LIBRARY
MONTHLY MEETING OF THE BOARD OF TRUSTEES
AT: 111 SOUTH BRIDGE STREET, BELLAIRE, MI
Date: May 17, 2024
MINUTES

TRUSTEES ATTENDING: Diane Bennett, Mary Edens, Don Hirt, Sue Holtzmann, Lee Kerr, Sydney Luke and Director Tom Shilts.

TRUSTEE EXCUSED ABSENCE: none

CALL TO ORDER: President Edens called the meeting to order at 10:00am.

PUBLIC COMMENTS: none

APPROVAL OF AGENDA: Motion by Kerr, second by Holtzmann to approve the amended agenda.

Ayes: Bennett, Edens, Hirt, Holtzmann, Kerr. Nays: None. Motion carried.

APPROVAL OF MINUTES: Motion by Luke, second by Kerr to approve the amended regular April meeting minutes of the Board. Motion carried.

FINANCIAL REPORT: Financial Report for April 2024 was presented. As of April there is \$220,873.47 in checking with additional accounts we have total assets of \$53,8692.86. Adding current Liabilities and Equity there was a total of \$538,692.86. Motion by Luke, second by Holtzmann to accept the April financial report. Motion carried.

LIBRARIAN'S REPORT: Highlights from Director Shilts include slight decrease in usage because of change in calculating online presence and small dip in circulation for March.

- Programs:
 - Summer Reading Program set to begin June 1st with Dawn programming several events.
 - Weekly programs include Preschool Storytime with Miss Diane, Spanish Speaking Cohort and Tech Tuesdays with Gabe.
 - Monthly programs include Book Clubs: Page Turners, Nature Book Club, Last Tuesday Book Club.
 - Story Walk is on the Cedar River Trail at the Antrim Conservation District and will be changed approximately every other month. This month "Migration" by Gail Gibbons. Next book will be "Saving L'il Smokey" by Adam and Celeste Deem.
 - Kids Coding Club meets every third Saturday at 10am.
- Grants: Grant from MMLL for \$800 to be used for Summer Reading Programs.
- Other:
 - Freedom Utility will prepare a quote as followup on drainage issue in our parking lot.
 - Staff Member, Dawn, attended youth services workshop in Big Rapids.
 - Meadowbrook Senior Care Facilities visit as promotion of new LTC Fire tablets and other resources from our library
 - Writing Series final event with Brittany Cavallaro success at Bos Winery in Elk Rapids.
 - Website host to address ADA issues for online environment for public libraries.

COMMITTEE REPORTS:

Financial Committee- Changes and dates for CD accounts.

OLD BUSINESS: Financial review: changes to accounts at Huntington, Lake Michigan Credit Union, and 4Front for investments and CD dates for renewal discussed.

CORRESPONDENCE: none

NEW BUSINESS:

- New credit card after last card fraud occurred.
- Cleaning up of kitchen area discussed with removal of old computers and monitors.
Motion by Bennett second by Kerr to clean and organize kitchen area and book room. Motion carried.

GRANTS, MEMORIALS & DONATIONS: Grant from MMLL for summer reading program . **Motion by Kerr, second by Hirt to accept grant of \$800 from MMLL. Motion carried.**

UPDATES AND REMINDERS:

Michigan Notable author to present on 21st at 7pm.

TRUSTEE COMMENTS:

- Request to place information about our Library Award on our webpage.
- Friends of the Library not able to acquire a non profit 401c3 at this time. Leadership is needed.
- Free Notary services available with Dawn at the library.
- Wifi charging station in town may need to be moved to access wifi signal.

PUBLIC COMMENTS: none

MEETING ADJOURNMENT: Motion Luke, second by Hirt to adjourn meeting at 11:30pm. Motion carried.

NEXT MEETING: June 21, 2024.

Respectfully submitted, Diane Bennett, Secretary

Approved

6/21/24